

## **General Conference Information**

The Oregon AEYC Early Childhood Fall Conference strives to:

↔ Provide educational opportunities and resources to those who work with and on behalf of young children and families. ↔ Promote inclusive attitudes and practices and to support awareness of diversity issues. ↔ Support partnerships, networking and collaboration between educators, families, providers, schools, agencies and the community. ↔ Provide an engaging high quality learning experience with sessions designed for professionals who are emerging; established and experienced.

### **Program Changes**

Workshop changes and cancellations will be posted at the Registration Table. Please check for updates throughout the conference. While we make every effort to minimize these changes, they are unavoidable, and we ask for your understanding.

### **Workshop Titles & Descriptions**

Workshop titles & descriptions are written by the workshop presenters. Therefore, they should reflect the content of the session. While ORAEYC entertains and accepts differences of opinion, we do not necessarily endorse the products or views expressed by speakers. ORAEYC urges conferees to contact individual presenters about any concerns and objections they may have about products, services, or practices.

### **Workshop Capacity**

Workshops may be full. We ask that you not attend a workshop that you are not scheduled for. Presenters have been given the number of participants to expect and have made activities and handouts based upon that number. If you wish to change a workshop, please come to the registration table first to see if there are openings for that particular session.

### **Personal Comfort**

We encourage you to dress comfortably and in layers to accommodate your personal thermostats.

### **Exhibits**

We are always excited to bring a variety of vendors to our conferences. With space limitations at this location, we will only have a few select vendors this year. Please support these businesses and visit often. They generously donate items for our door prizes and are here to support you in your work with young children, families and the community.

### **Meals**

A light morning snack with coffee/tea & juice is available in the morning. You may want to supply your own food and snacks.

Lunch this year is optional and at your own expense. There is a link to order and pay for your choice of meal with Little Lois café. On the registration page, you will find the menu and instructions for pre-ordering the lunch of your choice. You are welcome to bring your own lunch or visit a local restaurant in Salem. There are very limited vending options at the conference location.

### **Attendance**

No person shall, on the grounds of race, creed, color, national origin, sex, sexual orientation, marital status or the presence of any sensory, mental or physical handicap, unlawfully be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any activities performed pursuant to the conference or as an ORAEYC member.

## **Photo Release**

Any photos or videography taken at the conference by ORAEYC (or agent of the Affiliate) may be used in future conference collateral, appearing either in printed documents, video productions, or on the ORAEYC website and face book pages. We appreciate your consent to use these photos for the purpose of sharing and promoting the conference. Submission of your conference registration form to ORAEYC acknowledges acceptance of these terms and provisions of registration.

## **Parking**

Parking is readily available and free on Saturday's. You will receive parking suggestions with your completed registration.

## **Cell Phones**

For the respect of our presenters and attendees, we ask that you silence or put on vibrate your cell phone during the keynote and workshop sessions.

## **Conference Evaluation**

Please take a moment to complete our conference survey located in your conference folder. We value your comments and want to hear from you!

## **Reporting Concerns**

If you come across a situation or issue, please bring it to our attention- we cannot address it if don't know about it! Please find an ORAEYC representative at the Registration or ORAEYC booth to report the problem.

## **Tips for conference attendees:**

A light morning snack is included with your conference fee, but we may not be able to accommodate your specific dietary needs so please plan accordingly. Bring snacks and water.

Dress in layers! We have no control over heating and cooling, so it is best to prepare for both warm and cool rooms.

Bring pen and paper. While handouts are available at most sessions, many participants like to take additional notes they feel will help them once back at work.

Network, network, network! Sometimes you learn a lot from talking to different agencies and participants and discover how they put different techniques into practice.

Take advantage of the SOU graduate and undergraduate credit option.

Become an active participant, asking questions and making comments. The topics will take on new life for you.

There are inevitable hiccups at any conference, so adopt a Zen-like attitude: roll with the last minute changes and always remember to have fun.

Pay it forward. The insights you gained at the conference are likely to be useful for your team, so make sure to set aside time to pass on what you learned. Whether it's sharing at your next staff meeting or writing an email or post to document the most valuable information, proactively sharing information will help your colleagues do better work while establishing you as a leader on your team.

Don't forget your wallet. Visit the vendors and resource tables for resources and materials for your families, classroom, program or personal uses!