Conference Information

Payment: Our on-line registration uses either PayPal for credit card payments or you have the option to pay by check, purchase order, or invoice. If paying by the latter, please send your payments to PO Box 60 Gladstone OR 97027. If you have any questions, please reach out to <u>sara@oraeyc.org</u> or call 503-496-3991.

Scholarships: If you are using a scholarship for partial payment, please scan and copy your scholarship acceptance letter to sara@oraeyc.org or fax it to 503-0520.

Conference fees are non-refundable, but they are transferable.

Certificate of Attendance: Certificates of Attendance will be sent to you after instructors have confirmed attendance for all hours and sessions. Each session has its own individual schedule.

Do not forget to mail in or upload your certificate of attendance to OCCD

Lunch: Boxed lunches will be available for pick up during our lunch break. Lunches were preordered and paid for in advance (<u>MyBagLunch.com</u>). There are no lunches or vending machines onsite. There are local restaurants in downtown Salem. You are welcome to bring your own lunch on site.

Membership Appreciation: If you are an NAEYC member (new members included) you will find a ticket for our **members only** drawing!

Professionalism: ORAEYC & Chemeketa Community College seek to provide a conference environment in which diverse participants may learn, network and enjoy the company of colleagues in an environment of mutual human respect. *We recognize a shared responsibility to create and hold that environment for the benefit of all. No harassment of any kind towards any person or group of people will be tolerated. Please do your part to ensure a comfortable and safe environment for all.*

Photo Release: Attendance at ORAEYC activities constitutes an agreement by attendee to ORAEYC's use and distribution (both now and in the future) of the attendee's image, likeness, and appearance in photographs of such events and activities. If you do not consent, please come see us at the registration table to inform the photographer.

Non-Endorsement: ORAEYC's Fall Conference encourages the exchange of diverse opinions. The ideas presented do not necessarily reflect ORAEYC's nor CCC's official position. ORAEYC assumes no responsibility for any statement of fact or opinion presented at the conference, nor does acceptance of advertising or exhibits imply endorsement of any product or services by the Association. Attendees are urged to discuss with or write to individual exhibitors and/or presenters about any concerns they may have about products, services or practices.

Building: We do not have control over the temperature in the building. You might want to dress in layers to meet your comfort levels.

Wi-Fi and Bathrooms have codes that are posted in individual classrooms.

Questions/Help/Information: 503-496-3991 / sara@oregonaeyc.org